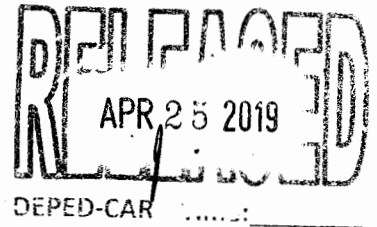
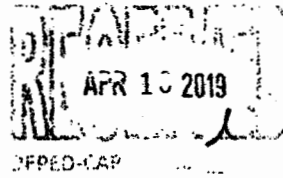




Civil Service Commission Cordillera Administrative Region

April 11, 2019

DIR. MAY B. ECLAR
OIC-Regional Director
Department of Education-CAR
Wangal, La Trinidad, Benguet



Dear Director Eclar:

CSC Memorandum Circular No. 21, dated November 12, 2018 enjoined all heads of offices to conduct training for their personnel on "Disaster Risk Reduction and Management" (DRRM). This is to build the employees' capability on mitigating disaster risk, preparing for disaster, responding to emergency situations and ensuring continuity of government services during crisis.

In view thereof, the Civil Service Commission - CAR has included in its list of Learning and Development Programs the conduct of the Training on Disaster Risk Reduction and Management, in coordination with the Office of Civil Defense-CAR on May 22-24, 2019.

May we invite participants from your Agency to attend the said training. A registration fee of P4,500 (live-out) shall be charged from each participant to cover expenses for 3 lunch, 6 snacks, kits, supplies, honoraria of learning service providers and other administrative expenses.

Please confirm the attendance of your personnel not later than April 30, 2019 by sending the attached form to hrd14csc@yahoo.com or send thru Fax No. 074-443-9282. For further inquiries, please contact the HRD at telephone number (074) 443-5082 or mobile number 0908861425.

We look forward to your usual cooperation in this endeavor.

Thank you.

Very truly yours,

ATTY. MARILYN E. TALDO
Director IV

Bawat Kawani, Lingkod Bayani

118 Wagner Road, Military Out-OS,
2000 Baguio City

(074) 443-5082 / (074) 443-5082

csco14@yahoo.com

www.csc.gov.ph



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



ADVISORY

April 25, 2019

To: Schools Division Superintendent
All Divisions
All Others Concerned

For information, guidance and dissemination.

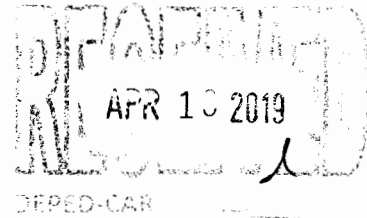
BETTINA DAYTEC-AQUINO
Assistant Regional Director



Civil Service Commission Cordillera Administrative Region

April 11, 2019

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OIC-Regional Director
Department of Education-CAR
Wangal, La Trinidad, Benguet



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2600 Baguio City

(074) 443-5981/(074)443-5982
(074) 443-9282

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www.csc.gov.ph

HRD: re-524



M.C. No. 21, s. 2018

MEMORANDUM CIRCULAR

TO : HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS (GOCCs) WITH ORIGINAL CHARTERS; AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : Training of Public Sector Employees on Disaster Risk Reduction and Management

Pursuant to Republic Act No. 10121 or the Philippine Disaster Risk Reduction and Management Act of 2010 and its Implementing Rules and Regulations, which mandated the Civil Service Commission to require agencies to conduct training for their personnel on disaster risk reduction and management (DRRM), the Commission has enacted CSC Resolution No. 1800960 dated September 17, 2018, which provides the following:

1. Heads of Agencies are enjoined to provide appropriate training on ***“Disaster Risk Reduction and Management”*** (DRRM) for all their employees. This is to build the employees’ capability on mitigating disaster risk, preparing for disaster, responding to emergency situations and ensuring continuity of government services during crisis.
2. DRRM shall be part of the orientation of every government agency to its new employees and periodic reorientation to existing employees which may include training, earthquake/fire drills, simulations and other related activities.
3. Officials and employees whose functions/roles/units/offices are directly involved in disaster risk reduction management and rehabilitation should be provided specialized courses on DRRM.
4. Agencies shall coordinate with the National Disaster Risk Reduction and Management Council (NDRRMC) through the Office of Civil Defense (OCD) Capacity Building and Training Service or the Regional Disaster Risk Reduction and Management Council (RDRRMC) through the OCD Regional Offices with respect to the conduct of the courses. The DRRM Courses, Training Institutions and Subject-Matter-Experts must be accredited or recognized by the Office of Civil Defense.



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5. Participants in DRRM Courses may earn leadership/management or technical training hours depending on the course description, course objectives and target participants to satisfy training requirements specified in the Qualification Standards.

All other existing Civil Service Commission issuances which are inconsistent herewith are deemed repealed or amended accordingly.

CSC Resolution No. 1800960 dated September 17, 2018 was published on October 22, 2018 in *The Philippine Star*, and has become effective on November 7, 2018.


ALICIA dela ROSA-BALA
Chairperson

12 NOV 2018



**PHILIPPINE DISASTER RISK REDUCTION AND
MANAGEMENT ACT OF 2010**
Re: Training of Public Sector Employees on
Disaster Risk Reduction and Management
x-----x

Number 1800960
Promulgated 17 SEP 2018

RESOLUTION

WHEREAS, Section 3, Article IX-B of the 1987 Philippine Constitution mandates the Civil Service Commission, as the central personnel agency of the Government, to establish a career service and adopt measures to promote morale, efficiency, integrity, responsiveness and accountability in the civil service and integrate all human resources development programs for all levels and ranks;

WHEREAS, Republic Act No. 10121 also known as the *Philippine Disaster Risk Reduction and Management Act of 2010* was created to strengthen the country's institutional capacity for disaster risk reduction and management (DRRM), and build the resilience of communities to disasters;

WHEREAS, paragraph 3, Section 14 of RA No. 10121 provides that it is mandatory for public sector employees to be trained in emergency response and preparedness;

WHEREAS, pursuant to items (a) and (c), Section 3, Rule 10 of the Implementing Rules and Regulations of RA No. 10121, the Civil Service Commission is mandated to issue a directive requiring all heads of government departments and agencies, including government financing institutions and local government units, to conduct training on DRRM for their respective personnel. A standard training design and instructional materials on DRRM shall be developed by the DRRM Training Institute;

WHEREFORE, in support of RA No. 10121 in strengthening the capacity of government employees on disaster risk reduction and management, the Commission **RESOLVES** to **ADOPT** the following:

1. Heads of Agencies are enjoined to provide appropriate training on **"Disaster Risk Reduction and Management"** (DRRM) for all their employees. This is to build the employees' capability on mitigating disaster risk, preparing for disaster, responding to emergency situations and ensuring continuity of government services during crisis.



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5. Participants in DRRM Courses may earn leadership/management or technical training hours depending on the course description, course objectives and target participants to satisfy training requirements specified in the Qualification Standards.

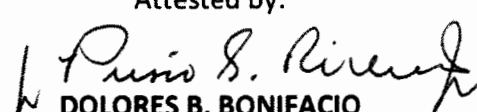
This Resolution shall take effect after fifteen (15) days following its publication in a newspaper of general circulation.

Quezon City.


ALICIA dela ROSA-BALA
Chairperson


LEOPOLDO ROBERTO W. VALDEROSA JR.
Commissioner

VACANT
Commissioner

Attested by:

DOLORES B. BONIFACIO
Director IV
Commission Secretariat and Liaison Office

CONFIRMATION SLIP

Title of Training: _____

Date: _____

Venue: _____

This is to confirm the attendance of the following participants to the above mentioned program/conference:

| No. | First Name | Middle Initial | Last Name | Position / Designation | Age | Sex | No of Years In the Govt | Email Address |
|-----|------------|----------------|-----------|------------------------|-----|-----|-------------------------|---------------|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |

This Office guarantees the payment of the corresponding registration fee on or before the schedule of the training program. It further guarantees payment of the amount corresponding to one (1) day registration fee for each participant who confirmed attendance but fails to attend the training without informing the CSC CAR Human Resource Division at least four (4) working days prior to the start of the training.

Printed Name & Signature of Head of Agency
or Authorized Representative

Name of Agency

Contact Number & Email Address

** This confirmation slip should be received by CSC CAR, HRD within 10 working days before the scheduled training program. Thank you.*

Email: hrdcsc14@yahoo.com.