



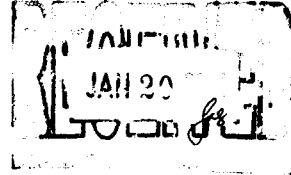
Informatics North Luzon

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January 20, 2021

ESTELA L. CARIÑO, EdD, CESO III
Regional Director
Department of Education - CAR
Wangal, La Trinidad,
Benguet, Philippines



Dear Director Cariño:

As a partner in education, we, at Informatics Philippines, are privileged to share our online resources with our leaders in the local government as the current global crisis calls for leaders who can support and inspire people during the pandemic.

In partnership with Skillsoft, a global leader in intelligent learning platform, you now have access to specific courses to help leaders such as yourself to re-charge, re-focus and re-deploy leadership in meaningful ways during these challenging times.

Attached is the list of online courses which you can take anytime and anywhere. Our school representative will contact your office for your login credentials and short walkthrough on the use of Percipio, our learning experience platform (LXP).

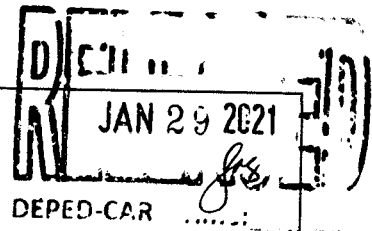
Should you have questions, please, feel free to contact the undersigned at 0917-833-6240 / 0908-981-6335 or egalang@informatics.com.ph.

Very truly yours,

EDREN JONATHAN C. GALANG
Career Consultant

Noted by:

JUAN C. TANACIO
School Administrator



//attcahment

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

January 29, 2021

Advisory

To: Schools Division Superintendents
All Divisions

For information, dissemination, and appropriate action.

ESTELA L. CARIÑO EdD, CESO III
Director IV/Regional Director

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ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Mayo Clinic, A Skillsoft Content Partner

1. Clinical Features & Diagnostics

Learn the signs and symptoms associated with COVID-19 from Mayo Clinic, including topics such as how healthcare providers confirm infection with SARS-CoV-2.

2. Epidemiology

Learn more about the spread and global impact of the COVID-19 pandemic from Mayo Clinic, including topics such as risk factors for infection, how many are infected, where the disease is contained, and where it is currently spreading.

3. Infection Control

Gain an understanding on how to prevent SARS-CoV-2 infection and spread of the virus from Mayo Clinic, including effective methods of containment and mitigation.

4. Management

Mayo Clinic can help you develop an understanding of how mild to severe COVID-19 is treated at home and in the hospital.

5. Pandemic Preparedness

Gain an understanding of how society and healthcare systems can prepare for and respond to pandemics through Mayo Clinic, who includes lessons learned from international responses to SARS, MERS, and Ebola.

6. Public Health

Understand issues and receive guidance on public health policy and practice with the help of Mayo Clinic.

7. Telemedicine

Discover advances in the field of telehealth from Mayo Clinic; along with how it is being leveraged to provide safe and effective care during the COVID-19 pandemic.

8. Vaccines

Mayo Clinic can help you understand the timelines for development, strategies for creating a safe and effective vaccine, and the work being done to create a vaccine against SARS-CoV-2.



Leading In The New Normal Leadercamp

1. Leading In The New Normal Leadercamp: Session 1

Focuses on building resilience, effectiveness, and wellness, so that you can develop and deploy the behaviors and mindsets most effective to facing rapid change and challenges.

2. Leading In The New Normal Leadercamp: Session 2

Focuses on how you can be impactful as a manager focused on business continuity, safety and compliance; as a leader focused on inspiring, motivating, and engaging others, and as a driver of strategy focused on setting direction, anticipating roadblocks, and developing agile systems and process.

3. Leading In The New Normal Leadercamp: Session 3

Discusses how to enable people and work through effective change leadership and by creating cultural and business continuity – focusing on the 3 Ps of leading an organizational ecosystem: People, Programs, and Places.

4. Managing Motivation during Organizational Change

A key challenge for managers is motivating and engaging employees during times of organizational change. To survive and grow in volatile markets, organizations have to embrace change; they have to innovate and adapt. However, because change involves uncertainty, it's stressful, and it can impact employee motivation and productivity – just at a time when an organization needs everyone to pull together and give their best efforts.

In this course, you'll learn change management techniques to help you recognize and manage employee stress, as well as your own stress, during periods of change. You'll also learn about common reactions to change, and strategies for managing change to enable you to engage, motivate, and support employees.

5. Expert Insights on Leadership Foundations

A list of personality traits that a person needs to be a strong leader could go on for miles, but a few key characteristics always seem to be at the top. With myriad options, you'll need to look inside yourself to find the right answers.

6. Aligning Goals and Priorities to Manage Time

Too much to do and too little time? Everything is urgent? Modern technology means our employers can reach us 24/7, so schedule management and goal setting are more important than ever. When you're under pressure to deliver, you need to know your priorities. Meeting targets and achieving goals consistently regardless of the business situation isn't easy. And this means managing your time effectively.

In this course, you will learn about aligning each goal with your employer's expectations, clarifying your goals, and prioritizing your most important work. You will also learn how to ask questions to clarify goals, and how to establish and schedule priorities based on these goals.



7. Make the Time You Need: Get Organized

If you want to manage your schedule and make your time count, you have to be organized. But to stay organized, you need to check your progress. This means developing schedule management skills. The stress and potential for mistakes grows when you don't spend time organizing your time.

In this course, you'll discover how schedule management can help you regain control of your time. You'll learn how to leverage your personality to boost your productivity and explore techniques for dealing with time stealers. And you'll learn how to create practical to-do lists and keep them relevant and realistic.

8. The Art of Staying Focused

Even if you know what is important to do, losing focus can stop your progress. No matter who you are or what job you do, focusing at work can be hard. Even with great schedule management and organizing skills, it's easy to get off track if you're not careful.

In this course, you will learn how to stay focused and stay on top of your schedule. You'll learn strategies for dealing with focus challenges and distractions at work. You'll also find out how to beat fatigue, manage your time, and decline work-related requests. And you'll explore how to adjust your focus to deal with change, and how to regain focus when you've lost it.

9. Managing Pressure and Stress to Optimize Your Performance

People react to high pressure differently. Learning to cope with pressure and handling stress are very important, because you do not want pressure to have a negative impact on your performance.

In this course, you'll learn about managing stress and pressure, situations that trigger pressure, and how pressure can become stress. You'll also look at how stress affects you emotionally and physically, and how to respond to it. And you'll also learn strategies for managing stress by ensuring you have the right attitude, taking control under pressure, and using performance management to cultivate a "success mentality." You can then optimize your own performance and prepare to cope with stressed colleagues.

10. Leadership Insights on Mindfulness

Losing focus? Need to stay calm? Mindfulness clears your head of the busyness that keeps you from leading effectively. These techniques for managing distractions, overcoming negativity, and dealing with stress can get you back on track.

11. Forging Ahead with Perseverance and Resilience

Business today is a complex undertaking. Accomplishing tasks and staying focused on achieving your goals requires grit and persistence. An adaptive mindset helps you focus through the distractions, information overload, demanding pace, and the accompanying stresses that can often pull you off task.

In this course, you'll learn to develop personal resiliency, adaptability, and perseverance. You'll explore the resources and people it takes to sustain perseverance, and you'll discover actions to



help you build a work-life balance, sharpen your focus, and foster the resilience perseverance to face and overcome setbacks.

12. Moving Forward with Change Planning

When adapting to change, effective planning is key. If planned and carried out properly, a change initiative can enhance an organization's flexibility and resilience in the face of future disruptions.

In this course, you'll learn tools for adapting to new processes, such as change charters and guiding coalitions. You will discover how to interpret stakeholders' influence and input and how they can help when changing your organization's strategy. You'll also learn best practices for creating codes of change that will enable to successfully adapt and become more resilient.

13. Leading through Shared Vision

A powerful vision, clearly articulated, motivates people to take action and drives business results. In this course, you'll learn how to create and communicate a realistic and actionable vision that inspires commitment from people.

14. Leadership Insights on Leading Vision

Vision starts with purpose. By modeling that vision and communicating it in a way that everyone can envision, leaders can inspire, energize, and engage others in way that goes beyond just getting the job done. What is your purpose?

15. Leading through Problem Solving and Decision Making

The hallmark of leadership is being able to work through problems and make tough decisions using the skills and experience of your team. In this course, you'll learn how to use a three stage approach to engage your team in this effort.

16. Leadership Insights on Problem Solving & Decision Making

Could you be a better decision maker? Absolutely. Better decisions result from a timely response, collaborative efforts, and an absence of emotions. Become an expert problem solver and start making smarter decisions today.

17. The Agile Leader

Even a small shift in direction can accelerate success. In this course, you will learn how to adopt a focused and flexible mindset; respond quickly with adaptive techniques; and empower others to reach the goal.

18. Leading through Disruption

Disruption is the new normal in business today and leaders who view it as a threat will be left behind. In this course you'll learn how to lead your organization through disruption to harness the undiscovered opportunities that await.



19. Becoming an Emotionally Intelligent Leader

To successfully lead others requires building emotional intelligence. This skill, sometimes referred to as Emotional IQ, or EQ, is the ability to understand how and why people relate and react to situations the way they do.

In this course, you'll learn about emotional intelligence and the common characteristics shared by emotionally intelligent leaders. You will learn about the value of emotions and how they affect working relationships. You will also learn how to develop personal emotional intelligence skills like self-awareness and self-regulation. And you'll explore ways to build relational competencies like social awareness and social skills.

20. Making Change Stick

By facing change deployment challenges head on, you can help your organization successfully adapt to the change, increasing its flexibility and resilience.

In this course, you'll learn methods for adapting to change that involve effective ways of communicating the change to different groups. You'll learn how to make the process of changing more comfortable, so that your workforce can reinforce their skills and become more resilient. You'll also explore training and performance management techniques you can use when your employees are adapting to new situations.

21. Leading through the Challenge of Change

Whether that change comes in the form of personnel, organizational hierarchy, or processes, change is inevitable in the workplace. Leading change requires successful leaders to have a process for managing change, whatever its source.

This course will help you undertake change management and set the stage for implementing change. It will provide strategies for overcoming resistance to change and steps to help lead your team through the change process.

22. Leadership Insights on Leading with Agility

The agile leader is adaptive, can sense and seize opportunities, and is constantly on the lookout for change. Discover how agility can make you, your team, and your organization more innovative, more responsive, and more successful.

23. Leadership Insights on Leading through Disruption

The wave of disruption creates opportunities for those who can harness its power. Find out how to align commitments, encourage innovation, mobilize talent, and adapt as the tide rises. There's no better time to take advantage of disruption.

24. Leading through Motivation

Regardless of your title or salary, motivating your team can sometimes be a challenge. Leaders have a vital role to play in creating a motivating environment where they and their teams can excel.



In this course, you'll learn about multiple motivation techniques and how to use them to inspire and encourage employees. Conversely, you'll learn how motivation can be undermined and employees demotivated. You'll also learn the characteristics of a motivational leader and the actions that organizations can take for motivating people and keeping employees engaged and excited about their work.

25. Leadership Insights on Leading through Motivation

The top motivators take their cues from neuroscience. Instead of barking orders, they assign meaningful work, model motivational behaviors, and offer rewards to deliver long-lasting results. Follow their lead with these motivational musts.

26. Leadership Insights on Leading through Change

Businesses fail without change, so it makes sense to learn everything you can about leading through change—from planning for resistance to engaging teams to moving forward without losing day-to-day focus. You can make change possible.

27. Navigating the Post-Pandemic Workplace

It's safe to say that the world-wide COVID-19 pandemic has affected nearly every human life on the planet. It has brought with it significant changes to the ways we live and work, turning terms like social distancing and quarantine into household words.

In the aftermath of the worst of it, the world is struggling to create an evolving new normal. What will that look like for businesses and employees as we unplug from working remotely and return to work? How will we reconnect with our coworkers and reestablish working routines? How can we help create a safe working environment by following new procedures? This course focuses on how employees can foster their flexibility and resiliency in the post-pandemic workplace.

28. Leading in the Post-pandemic Workplace

It's safe to say that the world-wide COVID-19 pandemic has affected nearly every human life on the planet. It has wrought disruption, hardship, loss, grief, sickness, and death to a global population. And its effects will linger for years.

In the aftermath of the worst of it, the world is struggling to create an evolving new normal. What that will look like for businesses and other organizations is yet to be determined, and indeed, will likely remain so for some time to come. As we emerge from quarantine and social distancing, and adapt to these changing circumstances, organizational leaders will have many new priorities and employee safety to consider. The workplace may never be the same. As a result, leaders must be ready to prepare and enable themselves and their teams to reestablish work routines. The time is now to think about how you can reconnect with and reengage your people, review and rewrite your policies, and redesign your workspaces.

Unmatched Coverage in Key Portfolios

Great learning outcomes start with a great learning content. Percipio has the largest library of multi-modal content created by leading experts and designed to engage learners. Over 500+ curricula-ready, curated channels provide a full spectrum of options for the learner to select based on their own learning preferences and style. WATCH, READ, LISTEN, PRACTICE.



LEADERSHIP

Skillssoft Leadership Development Program (SLDP) is designed to meet the leadership needs of the modern organization. It is a flexible, cost-effective solution designed to help organizations fill their leader pipeline, build capable leaders early in their careers, support leaders through critical transition points and develop even tenured leaders in emerging digital leadership competencies.



BUSINESS SKILLS

Skillssoft's new line of business skills courses are designed for the modern learner. We've created fresh, new business skills videos in a variety of formats including scenario-based storytelling, animation and panel discussions with subject matter experts.



TECHNOLOGY & DEVELOPER

Provide the most options for Skillssoft Technology & Developer offers an unparalleled solution, developed in conjunction with our industry-leading experts providing multi-modal resources organized in curated learning channels.



DIGITAL TRANSFORMATION

Facilitate success in today's fast-paced digital economy, organizations need a scalable and flexible way to deliver the right tools, thought leadership and resources to develop leaders at all levels to drive transformation and success.



COMPLIANCE

Skillssoft compliance training addresses more than 500 risk topics across 32 languages—providing one of the largest global libraries of legal coverage, ethics training and workplace safety training available. Our compliance courseware and videos are developed in partnership with industry-leading subject matter experts.



PRODUCTIVITY & COLLABORATION TOOLS

Skillssoft's comprehensive digital skills training helps your employees drive digital transformation in your organization. With thousands of curated videos, courses and books, Skillssoft's digital skills offering provides the necessary depth and breadth to ensure your organization is digitally literate in all aspects of their jobs.



Percipio Intelligent Learning Experience Platform



Visit [Percipio.com](https://percipio.com) to take a free 14-day trial and learn more.



Percipio: The Intelligent Learning Experience Platform

Watch. Read. Listen. Practice.

We believe that true learning is achieved through an experience that supports people in the flow of work – Watch. Read. Listen. Practice.



WATCH

- Instructional designed, scenario-based and animated courses
- Micro-learning videos with high entertainment value using acting, 3D graphics & rapid motion
- Expert insights



READ

- Over 19,400 books from industry leading publishers
- Curated within channels
- Certification prep
- Access to support resources
- Sloan Management Review Volumes



LISTEN

- Industry's largest collection of audiobooks
- Audio book summaries
- Mobile offline access to content



PRACTICE

- Facilitator guides, self-assessment tools & integrated mentoring
- Live & virtual developer bootcamps
- Assessment & Exam prep
- Integrated mentoring and support

Lifelong learning is a fundamental driver of organizational development – from entry-level to senior leadership roles across all functions. Research by Bersin found that companies who effectively nurture their workforce's desire to learn are at least 30% more likely to be market leaders in their industries over an extended period of time.

Modern learners need a solution that provides intelligent recommendations on where to start and guides them along critical paths in a beautiful consumer-led experience across a full spectrum of modalities to match their learning preferences.

Employers want to be confident that their learners have access to the best, curated, widest and deepest selection of content assets which will deliver the desired learning outcomes to build and maintain world class organizations.

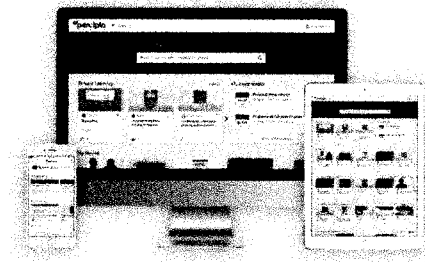
Percipio is the solution that helps organizations deliver this robust learning experience while also managing learning programs and connecting learning activities to business objectives. Percipio, the intelligent learning experience platform (LXP), is designed to meet the needs of modern learners, using an intuitive design and consumer-led experience to facilitate engagement and accelerate learning.

Percipio gives learners access to over 500 pre-curated channels, with new channels and content being added all the time. With micro-learning courses, videos books, audio, Percipio has been designed as an open platform,

"Percipio marks the rebirth of corporate learning. This is particularly true as organizations undergo digital transformation and recognize the need to upskill, reskill and nurture their multi-generational workforces through relevant content that lives on a modern and engaging technology platform."

Apratim Purakayastha, CTO Skillsoft

enabling customers to include curated content - including custom, third-party content. Percipio also integrates with market leading Learning Management Systems (LMS), enabling micro, macro and multi-modal learning within any existing LMS.



Features of Percipio's Solution



Instructional Design - Courses are developed by industry experts and reviewed by in-house eLearning professionals to ensure quality.



Compelling Content - Compelling course delivery through acting, 3D graphics and rapid motion with real-world scenarios dealing with pragmatic issues, problems and situations. This range of instructional strategies are relevant to the topics presented and validated by research and adult learning science.



Certification - Wide range of content aligned to certifications, with a tracked pass rate of over 90%.



Expert-led - Access to world-class expert insights courses to supplement foundational course content.



Channels - Over 500 pre-curated channels mapped to competencies that matter most to leading global companies and provide learning paths to specific audiences.



Refreshed Content - Annual investment in the content library ensures that content stays updated and is refreshed on a three-year cycle.



Inclusive Learning - Users can choose from multiple modalities accessing videos, digital books, audiobooks, practice labs and live learning to learn in the way that works best for them.



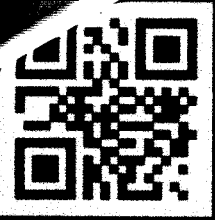
Multiple Expertise Levels - Content is curated into different levels based on ability and knowledge to meet the needs of a wide range of learners from beginner to expert.



Expert Access - Investment in expert instructors responsible for the development of the instructionally sound content offerings. Leading mentors provide an affordable fast track to certification and offer test preparation to improve success.



Talent Development - Curated playlists and curriculum maps, guide learners through the stages of their career, consistently building on existing knowledge.

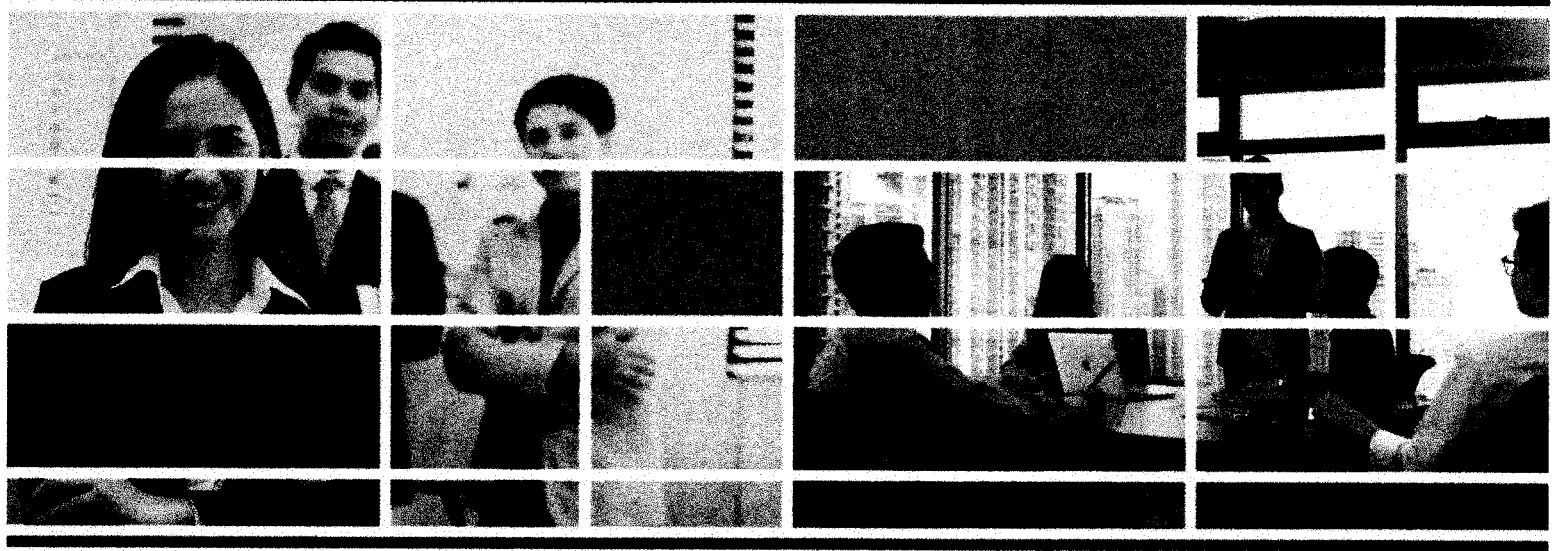


SCAN TO CONTACT US
AND REQUEST FOR A
DEMO TODAY



Informatics Intelligent eLearning

WE HELP YOU TO GET THE MOST OUT OF YOUR ONLINE AND BLENDED LEARNING



informatics.edu.ph



info.marketing@informatics.com.ph



InformaticsPH

6 REASONS to Implement eLearning



INCREASED EMPLOYEE ENGAGEMENT

E-Learning results in an 18% increase in employee engagement.



PRODUCTIVITY INCREASE

\$1 spent on E-Learning results in \$30 in productivity.



TALENT DEVELOPMENT

77% of US companies implemented online training as part of their talent development.



LEARNING CURVE

60% of E-Learning students have a faster learning curve.



EMPLOYEE RETENTION

25% of employees leave their jobs because there aren't enough training opportunities.



MANAGING PERSONAL DEVELOPMENT

81% of employees are responsible for managing their own personal development.



Listen.

- Industry's largest collection of audiobooks—1200+



Read.

- 15,000+ books from the industry's leading publishers



Watch.

- Expert-driven, video courses
- Insights from real-world gurus
- Micro-learning for agile delivery



Practice.

- Various formats including facilitator guides, accompanying slides, practice labs, bootcamps & mentoring

WHY ORGANIZATIONS SHOULD INVEST IN eLEARNING WITH INFORMATICS INTELLIGENT eLEARNING:



Upskill your workforce on an On-demand Mobile Education Platform (*switch from desktop to mobile anytime!*).



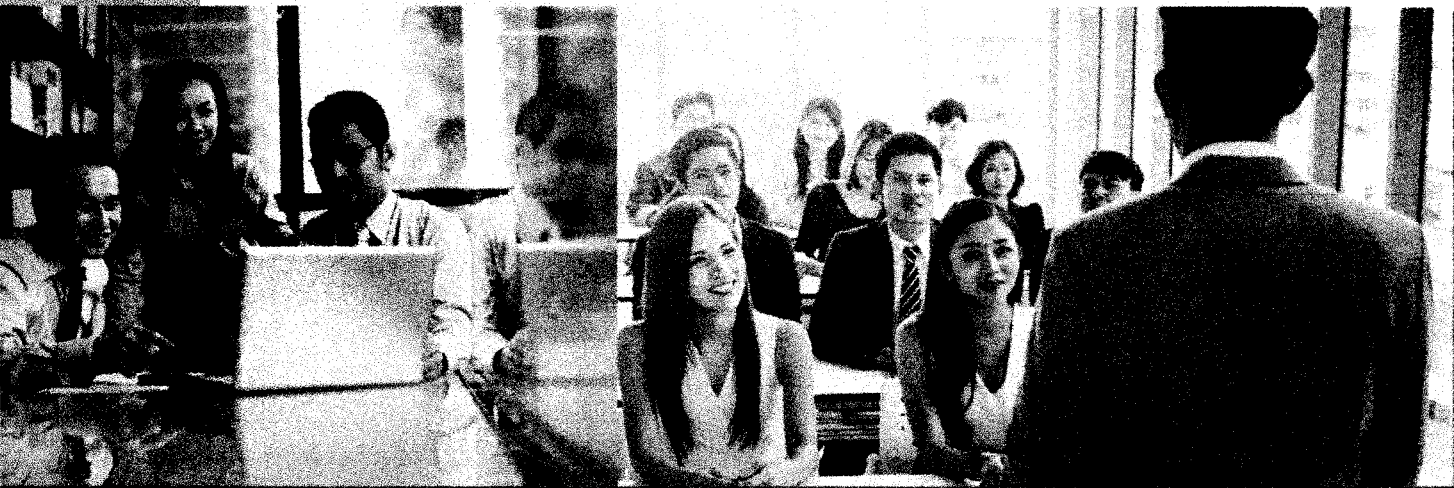
Learn from Industry Experts around the Globe.



Improve Cost Efficiency with our Wide Range of Courses and Online Resources.



Get certified by Informatics and Percipio upon completion of your Training Program.







From its humble beginning as a premiere IT training institution founded in 1993, Informatics Philippines has successfully penetrated the academic industry as a premiere educational institution offering degree and diploma programs in the fields of Information and Communication Technology (ICT) and Business Management.

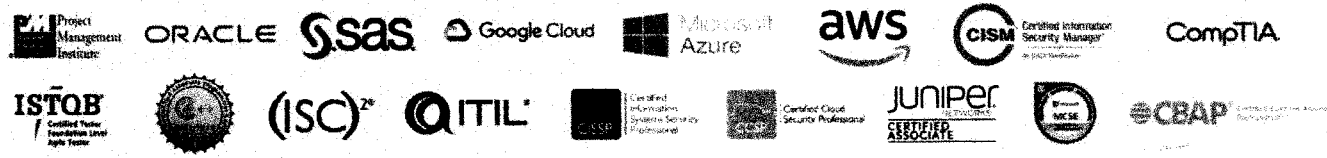
Our Higher Education programs are designed to address the most sought-after skills in the business industry and IT market. Academic experts from educational institutions all over the world have designed and continuously maintain the standards of our curriculum – making sure that it is at par with the global community.

Informatics also offers short IT training courses for corporations and individuals to get high-end skills in information technology, providing professionals with a competitive edge to succeed in the IT industry. Equipped with state-of-art equipment and flexible platforms, Informatics' committed team of trainers continues to train and upgrade themselves in response to the rapid developments in IT. Informatics is well-poised to provide advanced training for professionals and place them in the forefront of information technology.

Features

-  Updated Curriculum at par with Global Standards
-  Highly Trained and Practicing Professional Faculty
-  Program Customization Offered to Organizations
-  Partnerships with key ICT and Technology Groups

Coverage for 100+ Certifications



Analytics Intelligent eLearning Online Programs

Business

Employees need to rapidly develop skills across a wide range of subjects and need instant access to trusted formal and performance support learning resources. While Organizations need a learning solution that can meet the needs throughout the enterprise, can easily blend learning initiatives and can be effectively deployed within the organization.

Accounting
Brand Management
Certified Business Analysis Professional (CBAP®)
Communication Essentials
Compensation & Benefits
Digital Marketing/Social Media
Marketing Strategy & Planning

Presentation Skills
PRINCE2®
Project Management Essentials
Public Relations
Sales Methodologies
Six Sigma
etc.

Digital Transformation

Being successful in today's fast-paced digital economy organizations need a scalable and flexible way to deliver the right tools, thought leadership and resources to develop leaders at all levels to drive transformation and success.

Big Data
Data Visualization
Designing Digital Experiences
Digital Automation

Digital Transformation Strategy
Social Media Marketing
etc.

Leadership Development Program

Address the changing ways in which organizations need to develop their leaders by providing a scalable, cost-effective, and engaging leadership development experience designed for the modern, digital learner.

Customer First Leadership
Developing People
Judgment & Decisiveness
Leading Innovation
Leading Through Change
Managing Conflict

Stress Management
The Digital Leader
Thinking Critically
Women & Leadership
etc.

Productivity and Collaboration

Today, nearly all jobs require the use of digital technology. Organizations that do not build their employees' productivity and collaboration skills are unlikely to see gains in innovation, work quality, and agility promised by the adoption of digital technologies.

Adobe Creative Suite
Facebook Business
Google Apps
Internet Browsers
IOS
MacOS
Microsoft Apps
Microsoft Office

Office 365
Power BI
Prezi
Productivity Apps
QuickBooks
Social Networking
Windows OS
etc.

Technology and Development

Tech Dev & Certification Collection provides the breadth and depth of training you need to help retain and upskill top talent in a field that is continuously changing. The learners keep up with the rapidly changing world of IT and provide them resources to get certified.

Amazon Web Services
Android Development
Apache
Artificial Intelligence (AI)
AWS Certification
C++ Certified Professional Programmer (CPP)
Cisco Certification
CompTIA Certifications
Cyber Security
Data Science
Ethical Hacking

Full Stack Developer
IOS Development
Java
LAMP
Linux
Oracle
Power BI
Swift
Unix
Windows
etc.