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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

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MEMORANDUM
19 October 2018

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For: **ARMM Secretary**
Regional Directors
Schools Division Superintendents

Subject: **2018 NATIONAL CLIMATE CHANGE CONFERENCE (NCCC)
CUM FY 2018 NATIONAL DRRM YEAR-END EVALUATION
AND FY 2019 PLANNING (NDYEP) AND LEARNING
EXCHANGE ON MANILA BAY REHABILITATION (MBR)
WORKSHOPS**

Relative to the on-going implementation of Disaster Risk Reduction and Management (DRRM), Climate Change Adaptation (CCA) and Education in Emergency (EiE) related programs, projects and activities (PPAs) of the Department of Education (DepEd), the Disaster Risk Reduction and Management Service (DRRMS) shall conduct the **2nd National Climate Change Conference (NCCC), Manila Bay Rehabilitation Learning Exchange, and FY 2018 National DRRM Year-end Evaluation and FY 2019 Planning (NDYEP) Workshop on 18 - 24 November 2018** (inclusive of travel time) in Pasay City (exact venue to be announced later).

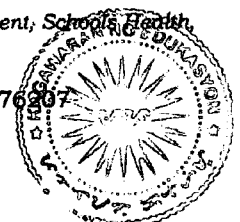
With this, **Regional and Division DRRM Coordinators** are instructed to attend in the said events. Participants shall submit the **confirmation slip** (please see attached) **on or before 5 November 2018** for registration and accommodation purposes.

Moreover, participants are expected to **submit the following reports by 5 November 2018** in preparation to the year-end evaluation and planning workshop:

1. Regional Consolidated Accomplishment Reports with photos of implemented DRRM activities (See Excel File – Annex A.1; and PowerPoint Presentation – Annex A.3);
2. Division Accomplishment Report with photos of implemented DRRM activities (See Excel File – Annex A.2)

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
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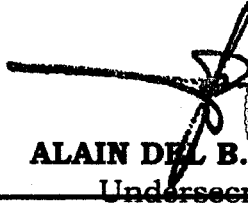
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3. Best practices documented on DRRM/CCA/EiE and Armed Conflict situations (See Excel File – Annex A.1 and A.2; and PowerPoint Presentation – Annex A.3);
4. Report on the Utilization of Downloaded Funds for the implementation of DRRM activities and fully accomplished monitoring templates (See Annex B.1 and B.2);
5. FY 2018 Catch-Up Plans (See Annex C); and,
6. Regional FY 2019 Work Plans (See Excel File - Annex D.1 and PowerPoint Presentation – Annex D.3).
7. Division FY 2019 Work Plans (See Excel File - Annex D.2)

The DRRMS will shoulder food and accommodation of participants while travelling and other allowable expenses related to the conduct of the said activity shall be charged to the MOOE/local funds subject to usual accounting and auditing rules and regulations.

For questions and clarifications, you may directly communicate with Ms. Jerika Dane Velasco (NCCC) and Ms. Jo Anne Acaso (NDYEP) of DRRMS at telephone number: (02) 637-4933 or email at drmo@deped.gov.ph.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
 Undersecretary

	Republic of the Philippines DEPARTMENT OF EDUCATION CORDILLERA ADMINISTRATIVE REGION Wangel, La Trinidad, Benguet	
	October 29, 2018	
To :	Schools Division Superintendents All Division	
	For information, guidance and appropriate action.	
	 MAY B. ECLAR, Ph.D., CESO V REGIONAL DIRECTOR	
ESSD/abg/jbb		

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