

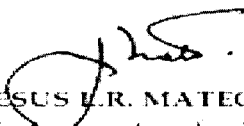


Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
 PLANNING, HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
 DM-PHROD-2021-0228

TO : Regional Directors
 Schools Division Superintendents
 Human Resource Management Officers
 All Others Concerned

FROM : 
 JESUS L.R. MATEO
 Undersecretary for Planning, and Human Resource and
 Organizational Development

SUBJECT : Additional Instructions on Updating the List of Senior High School
 Teachers under Provisional Appointments

DATE : 31 March 2021

This has reference to the *Request for Updated List of Senior High School (SHS) Teachers under Provisional Appointments* through Memorandum (DM-PHROD-2021-0146) dated 05 March 2021 based on the request of the Professional Regulation Commission (PRC) as part of their response to our appeal on allowing the affected SHS Provisional Teachers, who were first hired in 2016 and whose appointments are about to expire by the end of this school year, to re-take the Licensure Examination for Teachers (LET) this year.

In a separate communication, the Human Resource Policies and Standards Office (HRPSO) of the Civil Service Commission (CSC) likewise requested additional data/information to support our appeal to allow the reappointment (renewal) of the affected provisional teachers.

In view of the foregoing, this Office is hereby requesting the SDOs and ROs to revisit and provide minor updates in the working online Google Sheet template provided in link in DM-PHROD-2021-0146 (Annex A) guided by the following instructions:

Encode additional remarks in the Spreadsheet columns based on the indicated conditions:

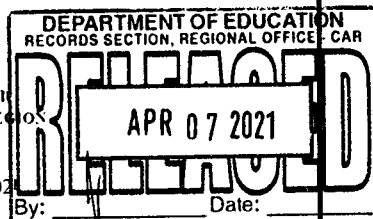
Conditions	Remarks and designated cells
The SHS Teacher was not first appointed on the SY 2016-2017	Put NA on Column C
The SHS Teacher has not yet taken Licensure Examination for Professional Teachers	Put NA on Column H and I

Room No. 1
 Tele.
 Email Add.



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION

April 7, 2021



To : Schools Division Superintendents
 All Concerned

For information and compliance

FOR THE REGIONAL DIRECTOR:


 EDGARDO T. ALOS
 Chief Administrative Officer